



**MINUTES
DEPUTY SHERIFFS' SUPPLEMENTAL PAY BOARD
MEETING OF AUGUST 17, 2021**

The items listed on the Agenda are incorporated and considered to be a part of the minutes herein.

Chair Laura Lapeze called the meeting to order. Then Stacey Guilbeau called the roll.

MEMBERS PRESENT:

Ternisa Hutchinson, as designee for the Commissioner of Administration
Gary Bennett, as designee for Louisiana Sheriffs' Association
Laura Lapeze, as Chair and designee for the State Treasurer

OTHER PERSONS PRESENT:

Mary Kathryn Drago, Fiscal Control Manager for the State Treasurer's Office
Stacey Guilbeau, Fiscal Control Analyst for the State Treasurer's Office

Mr. Bennett moved approval of the minutes for the March 10, 2021 meeting, seconded by Ms. Hutchinson, and without objection, the minutes were approved.

Ms. Guilbeau provided a synopsis of eligibility determination criteria for Item 3 A, Deputy Kenneth Moss, Calcasieu Parish. After reviewing the application details, Ms. Hutchinson moved to not approve the request since it was found to be ineligible based on Section I (D), Page 2 of the Deputy Sheriffs Supplemental Pay Manual. The motion was seconded by Mr. Bennett, and without objection, Item 3 A was not approved for supplemental pay.

Ms. Guilbeau provided a synopsis of eligibility determination criteria for Item 3 B, Deputy Regina Rinaldi, St. Landry Parish. After reviewing the application details, Ms. Hutchinson moved to not approve the request since it was found to be ineligible based on Section I (D), Page 2 of the Deputy Sheriffs Supplemental Pay Manual. The motion was seconded by Mr. Bennett, and without objection, Item 3 A was not approved for supplemental pay.

Ms. Guilbeau provided an email from Jefferson Parish for Item 4 A, with a question on a policy change within their office then dealing with people on disability and or light duty. When an employee goes out on leave the range staff is now requiring them to turn in their firearm, should supplemental pay be stopped when the firearm is turned into the range? Also when on light duty should supplemental pay be stopped? After reviewing this question, the Board decided that when a deputy is on disability and or light duty and turn in their weapon their supplemental pay should be stopped.

Ms. Guilbeau provided amendments to Civil Service General Circular 2021-028 for Item 4 B, for an informational update on Military Leave and Special Leave pertaining to National Guard and Civil Air Patrol members effective July 7, 2021.

Ms. Guilbeau provided an email for Item 4 C from POST dated August 4, 2021 from Rebekah Taylor requesting the acceptance of the POST certification verification for Deputy Mona Beckley. Gary Bennett moved to approve the request to accept the POST certification letter for Deputy Beckley. The motion was seconded by Ms. Hutchison, and without objection the POST's letter of verification for Deputy Beckley's POST certification was accepted. POST also requested their letters of verification in the instances when a certificate/copy of certificate is unable to be provided be accepted for the POST certification. The Board will review these requests on a case by case basis. Mr. Bennett will follow up with POST council to appoint a Vice Chairman that may sign the POST Certificate in the absence of the Chairman.



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Ms. Guilbeau provided a prior service question in regards to if Military Police Service would count for the required prior service for DSSP. After reviewing the La. revised statute, the Board agreed that Military Police Service is not eligible for the required service

Ms. Hutchinson moved to adjourn, seconded by Ms. Lapeze, and without objection, the meeting was adjourned.